## **GENERAL QUESTIONS**

#### When does the course start and finish?

The course starts as soon as your payment is processed and you get an access to the course for 1 year! It is a completely self-paced online course

## How comprehensive is the program?

I have meticulously included all important aspects of Excel. There are nearly 100 video lectures that go in depth in explaining each concept thoroughly. Along with the videos you'll also have an access to supplementary reading material + games and quizzes to give you a rich learning experience.

Although Excel has no limits and I could keep on going till eternity but my objective is to effectively teach you the most important elements that make you really good at your everyday work!

# What is the level of the course? I am a beginner, should I join the course?

The course creates a strong foundation from scratch to take you from the beginner level to an advanced level excel user. We first cover the basics and create a strong understanding of formulas, data analysis & presentation etc. and then move on to more complex and advanced lessons.

I do not assume at any point that you must have prior knowledge about the concepts, so I have explained all the concepts (easy or complex) in a very simple, easy to understand manner. No Jargon! just conversational English

# How much of my daily problems will be addressed during the course?

I highly encourage you to ask your own problems & have also included a comments section for Q&As after each module. I believe that there is no point of learning excel where your real time problems do not get solved so please ask questions! I'll do my best to answer them

## Will I get a certificate when I finish the course?

Yes.. Absolutely! Once you complete the entire course, please send me an email and I'll send you a course completion certificate (pdf) within a week (or earlier)

## **COURSE RELATED**

## How much time do I have to spend everyday?

I strongly recommend spending 30 - 45 mins each day. There will be times where you'll need to revisit the concept 2-3 times before you proceed to the next lecture.

# If there are any upgrades in the course during my enrollment period, do I have to pay for it?

No, you don't pay for any upgrades / changes made in the course during your enrollment period.

## Will there be any self exercises?

Yes absolutely! I have included cases and exercises for most lectures and modules. You can download the cases discussed in the videos and can practice further. If you have any questions, please post them in the comments section

## Will we be discussing about Dashboards, VBA Macros etc.?

We will not be going in depth about Dashboards/Macros, especially for Macros we will not be covering code writing. But I will give you a fairly decent working knowledge about Dashboards and Macros.

For that purpose I have included 2 Dashboard creation videos + 3 VBA videos to help you understand the basics and their real time applications

## **TECHNICAL QUESTIONS**

#### What version of Excel is used?

I have used a mix of Excel 2013 & 2016 in this course. But even if you have older versions of Excel that should not be a problem because most concepts are universal in excel. Where ever there is anomaly in any feature that is exclusively available in Excel 2013/16, I have pointed it out explicitly

#### Do I need to be online at all times to do the course?

No, you don't need to be online at all times to see all lectures. All lectures are downloadable and can be viewed on your desktop/mobile at any time. But you do need to be online for reading the supplementary material + quizzes

FAQs

## TECHNICAL QUESTIONS CONTINUED..

## Can I share the lessons or example files with my colleagues or friends?

No, you cannot give access or distribute the course material to anyone. Your login is exclusively for you. But you are free to apply and use the concepts taught in your work.

#### Can I download the lectures/videos?

Yes all lectures are downloadable and you can keep for later reference

#### PAYMENT / DISCOUNT RELATED

**How soon can I access the program, once the payment is made?** You'll be able to access the program right after your payment is processed. You can jump in and can start knocking off lectures one by one

## Are there any hidden costs?

There are NO hidden costs. You pay the listed price, nothing extra

## Can my company pay for this course?

Yes you can ask your company to pay for the course. Simply <u>download</u> the training <u>outline</u> and send it to your manager

## Are there any team discounts?

Yes you are entitled to a discount of 10% for each student if you enrol in groups of 3 or more. For submitting your request please email me at goodly.wordpress@gmail.com