

## GENERAL QUESTIONS

### **What is the level of the course ? I am a beginner, should I join the course? Are there any pre-requisites for this course?**

The course is a step above the beginner / intermediate level. You should have basic to intermediate level of Excel Skills. To be more specific you should be comfortable to work with

- Simple Formulas (like IF, Vlookup, Index Match, SumIf, CountIf etc..)
- Pivot Tables
- Charts (creating, editing and formatting)
- Some bit of conditional formatting

If you are not confident about Excel and want to learn Excel in depth along with Dashboards, then I strongly urge you to enroll in a combined course (BI Dashboards + Master Excel Step by Step). You can choose the combo option in the pricing plan

[\*\*Master Excel Step by Step\*\*](#) is a comprehensive course on Excel and covers all important concepts in Excel (Basic to Advanced)

### **Would you help me in creating Dashboards from my own data ?**

You'll get my guidance in creating your own Dashboards that means that you'll have to put in the work and I'll be helping you to refine the Dashboard

### **How much time will it take to become skilled at creating Dashboards?**

It depends on how much you practice. Assuming that you are consistent in completing the lectures and are also spending time to create Dashboards, it should take about a month to see a tangible difference. In the long run you have to keep on going deeper to be able to hone this skill

### **Can I download the lectures/videos?**

Yes all lectures are downloadable and you can keep for later reference

### **Will I get a certificate when I finish the course ?**

Yes.. Absolutely! Once you complete the entire course, please send me an email and I'll send you a course completion certificate (pdf) within a week (or earlier)

## COURSE RELATED

### **How much time do I have to spend everyday?**

I strongly recommend spending 30 - 45 mins each day. There will be times where you'll need to revisit the concept 2-3 times before you proceed to the next lecture.

### **If there are any upgrades in the course during my enrollment period, do I have to pay for it?**

No, you don't pay for any upgrades / changes made in the course during your enrollment period.

### **Will there be any self exercises?**

Yes absolutely! I have included intrim assignments + a comprehensive Dashboard case study that you'll be solving on your own.

### **Are you also going to cover VBA Coding in the course ?**

We will not be going in depth about VBA Coding. But yes, some portions of the Course also involve VBA. I have made sure that they are simple to understand and quickly replicable.

## TECHNICAL QUESTIONS

### **What version of Excel is used?**

I have used a mix of Excel 2013 & 2016 in this course. But even if you have older versions of Excel that should not be a problem because most concepts are universal in excel.

Where ever there is anomaly in any feature that is exclusively available in Excel 2013/16, I have pointed it out explicitly

### **Do I need to be online at all times to do the course?**

No, you don't need to be online at all times to see all lectures. All lectures are downloadable and can be viewed on your desktop/mobile at any time.

### **Can I share the lessons or example files with my colleagues or friends?**

No, you cannot give access or distribute the course material to anyone. Your login is exclusively for you. But you are free to apply and use the concepts taught in your work.

## PAYMENT RELATED

### **How soon can I access the program, once the payment is made ?**

You'll be able to access the program right after your payment is processed. You can jump in and can start knocking off lectures one by one. Your login will be active for 1 year from the date of purchase

### **Are there any hidden costs ?**

There are NO hidden costs. You pay the listed price, nothing extra

### **Can my company pay for this course ?**

Yes you can ask your company to pay for the course. Simply [download the training outline](#) *(to see the course details)* and send it to your manager and visit the [course page](#) for completing the payment process

Have more questions..? Feel free to write to me at [goodly.wordpress@gmail.com](mailto:goodly.wordpress@gmail.com)

I'll have it answered as early as I can 😊

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